



## **Continuous Enrollment FAQ**

Published December 3, 2018

### **1. What is Continuous Enrollment?**

On December 1, 2016, Heilicher adopted a policy of Continuous Enrollment, which means that current students will be automatically re-enrolled for the following school year until they graduate. This is consistent with the practice of many peer schools.

### **2. Do we still need to submit a tuition deposit?**

Yes. A Continuous Enrollment Deposit of \$600 per student is the “down payment” on each student’s tuition for the following school year. Deposits are collected in order to assist the Heilicher administration in effectively planning for the following school year.

### **3. How do the deposits work?**

Deposits are due on February 15 and will be fully applied toward the next year’s tuition. The deposit will be automatically billed through your Heilicher account on file unless other arrangements are agreed to in writing before February 1 (see Deposit Payment Plan Options form at [hmjds.org/forms](http://hmjds.org/forms) —> Financial Forms).

### **4. What if we’re not sure if our child will be returning next year?**

To secure your child’s place in next year’s class, we require a \$600 Continuous Enrollment Deposit by February 15 (or in installments beginning February 15). Without the deposit, your child’s spot in next year’s class cannot be guaranteed.

### **5. What if our child is not returning next year?**

If you know your child will not be returning, you must notify Dean of Student and Family Affairs [Julie Ziessman](#) in writing by February 1 in order to avoid payment of the deposit.

### **6. What happens if we don’t send in the Deposit Payment Plan Options form?**

There is no need to send in this form if you wish the \$600 per student deposit to be withdrawn from your Heilicher account on file on February 15. This is the default option. If you wish to use an installment plan or pay in full by cash/check/credit card (not on Heilicher account), then you will need to fill out and return the Deposit Payment Plan Option form by February 1.

### **7. My questions have not been answered here. What do I do?**

Contact the Finance Office at [finance@hmjds.org](mailto:finance@hmjds.org) or call 952.381.3525.